



Mount Carmel College

Autonomous, Bangalore-560052

Student Placement Policy & Guidelines

The placement policy will be applicable to all students registered with Placement Cell of Mount Carmel College and is to be followed during the entire duration of the placement season.

Policies & Guidelines

- The Placement Officer & the Placement coordinator is the facilitator and counselor for placement related activities. The placement cell does NOT guarantee a job. Applying for a company or joining a company is entirely the responsibility/decision of the student concerned.
- The placement facility is available to all the students registered with Placement Cell through the policy "One Offer per Student". If a student is offered a job in any company, she will be de-registered from the placement process and would not be allowed to appear in any further placement process at Mount Carmel.
- There is no restriction on applying/appearing in interviews until the first job is secured. A student will be considered to have secured a job if her name appears in the selection list of any company.
- Students must keep their Identity Card with them at the time of PPT/Test/Group Discussion/Interviews, and produce the same when asked by the visiting team, placement staff or student union.
- No student other than Placement Officer & Coordinator is allowed to contact the company officials for any purpose without prior permission of the Placement Cell. Defaulters would be heavily penalized as per the decision of the Principal.
- If a student makes any false claims in resume/Student registration form submitted at the placement office, her registration will be cancelled immediately. If the student has already received a job offer, it would be revoked and there would be further disciplinary action as per decision of the Principal and the Placement Officer.
- It is the responsibility of the student to check that she meets all the eligibility criteria which might be required at the time of joining (academic) for the opportunity she is applying.

Eg- If a company requires the applicant to have a Percentage of 70% at the time of attending the placement process, be well assured before applying to that company.

- If the company requires you to have no standing arrears at the time of attending the placement process, kindly DO NOT APPLY for the company. Exceptions only in case of *genuine reasons.
- Any sort of indecent behavior during the placement session may lead to cancellation of registration.
- Student will not be allowed to participate in the selection process of the company for which she has missed the PPT.
- Opting out of the selection process of a company after a student has enrolled or registered for it is not allowed.
- Any sort of misbehavior on the part of students which affects the decorum of the PPT or the selection process or the reputation of Placement Cell of Mount Carmel College attracts a severe penalty as per discretion of Placement Officer as per the severity of the situation.
- Cheating in all forms or marking proxies during the selection process is strictly prohibited and those caught indulging in such activities would be debarred from the placement process. Also note that no concessions in any form shall be provided in such case.
- You have to preserve the fee receipt until the end of the placement season.
- Any student found to have breached any of these rules will be debarred from the placement process. If at the time of breach the student is already placed, the company in which she is placed will be intimated of the violation. It is the responsibility of the student to check that she meets all the eligibility criteria which might be required at the time of joining (academic) for the opportunity she is applying.

ANY questions regarding the above, the student can reach out to the Placement officer/ Coordinator & Placement/ Training Union of Mount Carmel College.

* Genuine reasons include health issues or other reasons subject to approval of placement officer.