Mount Carmel College

Autonomous, Bangalore-560052

Job Announcement Form

The Organization

Name of Company	
Website	
Category (Private/Govt./MNC/ PSU/NGO etc.)	
Industry/Sector (IT/Health/Education/Research etc.)	
Brief profile of the Company :	

Contact Details

Head of HR	
Contact numbers/e-mail ID	
Contact Person	
Designation	
Address	
Telephone No.(Direct)/Mobile	
Fax Number	
E-mail ID	

Job Profile Details

Job Designation/Post Offered	
Job Description	
No. of vacancies (approx. range)	
Place of Posting	
Office Timings	
Qualification looking for (UGs/PGs etc.)	
Discipline looking for (Arts/Science/Commerce/Management etc.)	
Eligibility Criteria (Marks %, Special skills, etc.)	
Bond or Service Contract: (Yes/No) (If Yes, give details)	
Medical Requirements if any (eg. Colour Blindness)	

Salary Details
(Please fill all the formats)

Cost To Company (CTC) pa	
Take Home (In Hand) pa	

Selection Procedure

Shortlist from Resumes: (Yes/No)	
Written Test (Technical/Aptitude/ Others): (Yes/No)	
Group Discussion (GD): (Yes/No)	
Personal/HR/Technical Interviews: (Yes/No)	
No. of rounds (If pre-decided else approx.):	