# UGC SPONSORED SKILL ORIENTED ADD-ON DIPLOMA COURSES Coordinator: Dr. Chaman Farzana

#### **I. Advance Diploma In Event Management**

#### II. Advance Diploma In Interior Space Planning And Design

**ADMISSION: FROM MARCH 2018** 

Click here to apply online

#### **COURSE FEATURES**

- 1. To introduce career and market oriented skill enhancing courses that can facilitate getting a job, self employment and empower students.
- 2. At the end of three years, the students will be awarded an advanced Diploma along with a conventional degree in Science/ Arts/ Commerce etc.
- 3. Competent teaching faculty along with experts from the industry will deliver subject matter with practical training.
- 4. Classes will be conducted before/ after college hours and during holidays.

**ELIGIBILITY:** Students who are enrolled for BA/ B.Sc/ B.Com/ BBM/B.Voc in Mount Carmel college.

## I. Advance Diploma In Event Management

#### **Objectives of the Course**

Import professional education in the field of Event Management.

Produce trained and qualified workforce for the event and entertainment industry

Enhance the opportunities in Event Management industry through the development of skilled and professional man power.

Constructively utilize the talents of youth in the fastest growing event industry.

# COURSE CONTENT

#### **FIRST YEAR:**

- 1.1. Fundamentals and principles of event management
- 1.2. Event planning and team management
- 1.3. Strategic marketing and advertising of events.
- 1.4. Event management and leadership

#### **SECOND YEAR**

- 1.1. Event communication and presentation skills
- 1.2. Event accounting & sponsorship
- 1.3. Safety, security, and risk management of events.
- 1.4. Event Requirement & Management

#### THIRD YEAR

- 2.1. Event creativity and collateral.
- 2.2. Event productions and logistics
- 2.3. Legal issues, laws, and licenses.
- 2.4. Set design, venue construction & Food Service.

### II. Advance Diploma In Interior Space Planning And Design

#### **OBJECTIVES OF THE COURSE**

Developing schematic space – planning solutions for both residential and commercial situations.

Study building codes, fire safety and barrier – free designs as essential components of laying out interior space.

#### **COURSE CONTENT**

#### **FIRST YEAR:**

- 1.1. Basic Drawing
- 1.2. Foundation to Design
- 1.3. Construction
- 1.4. Auto CAAD- Basic

# **SECOND YEAR** 1.1. Anthropometrics & Ergonomics 1.2. Landscape Design 1.3. Interior Design -Residence 1.4. Auto CAAD - Advance **THIRD YEAR** 3.1. Services 3.2. Interior Decoration 3.3. Interior Design -Office 3.4. Professional Practice. \*\*\*\*\*\*